

ACQUISITION

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NCIA/ACQ/2014/6581
10 November 2014

Notification of Intent
Project Title: "Consultancy Framework for Modernisation and
Rationalisation of NATO Technology Infrastructure "
IFB-CO-13887-IT

€ 7.8 Million (Wave I €3.3 Million)
(estimated cost basic scope)

Contracting Officer: Mr Graham Hindle

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To: Distribution List

Subject: Notification of Intent to Invite Bids (NOI) for International Competitive Bidding

Consultancy Framework for Modernisation and Rationalisation of
NATO Technology Infrastructure
IFB-CO-13887-IT

References: A. NATO Financial Regulations, CIV, Oct 97
B. Annex X to AC/4-D/2261 (1996 Edition) (AC/4-D/2261(1996 Edition)-ADD2)
C. AC/4-DS(2014)0013, dated 25 June 2014

1. We hereby give notice of the intent of the NATO C & I Agency (NCI Agency), to issue an Invitation For Bids (IFB) for the provision of Consultancy Framework for Modernisation and Rationalisation of NATO Technology Infrastructure.
2. A summary of the requirements of the project is set forth in Annex A, attached to this letter.
3. The reference for the Invitation For Bid is **IFB-CO-13887-IT**, and all correspondence concerning the IFB should reference this number.
4. The IT Modernisation (ITM) Consultancy Contract is required to provide consultancy support to NCI Agency to implement the ITM Project, and its adoption within the NATO Enterprise.

5. The ITM Project is to be implemented to over 44 sites and over 4 Waves. Wave 1 is estimated to last 1.5 years, with the following subsequent Waves estimated to be of 1 year durations.
6. The work is divided into three parts:
 - a. A Technical Advisor who provides expert advice in the design and implementation of cloud based technology and service based IT management and support over the duration of the ITM Project.
 - b. Defined Tasks which are to be fulfilled by the Contractor.
 - c. A framework for additional Task Orders, which are expected to emerge during the ITM implementation. Work in this area will be subject to further authorizations. The Contract scope will cover the full 4 Waves duration.
7. For the purpose of planning it is estimated that the initial budget for consultancy under this contract will be around 3.3 M Euro in the first Wave.
8. The NCI Agency is authorised to use the International Competitive Bidding (ICB) Procedure, lowest price compliant bid. The successful bid, pursuant to the IFB following this NOI, will be that bid which is the lowest price and technically compliant in accordance with the evaluation criteria prescribed in the IFB.
9. Bidders should be aware that the successful Bidder for this requirement will be excluded from future work supporting the implementation of the following ITM Work Packages: related to the scope of the consultancy. It is planned that the exclusion will apply for a period of three years after end of the Contract.
 - WP1 – Systems Integrator and Implementation of Back-end Services.
 - WP2 – Establish a Framework Contract for the Client Devices
 - WP4 – Expansion of New NATO HQ Datacentre for the Enterprise
 - WP6 – Modification to the NCIRC FOC infrastructure
10. The IFB release is planned to be issued in December 2014, with a Bid Closing Date in February 2015 and Contract Award in April/May 2015.
11. Pursuant to paragraph 5 of reference (A), National Responsible Authorities are kindly requested that the NCI Agency be provided with Declarations of Eligibility, not later than 8 December 2014, of qualified and certified firms which may be interested in receiving an Invitation for Bid for this project. The Declarations of Eligibility should include the following information: Name of the Firm, Telephone number, Fax number, E-mail address and Point of Contact within each of the nominated firms. This information is critical to enable prompt and accurate communication with prospective bidders and should be sent to the following address:

NATO CI Agency
Boulevard Leopold III
1110 Brussels, Belgium
Attention of: Graham Hindle – Senior Contracting Officer
Tel: +32 (2) 707-8857
Fax: +32 (2) 707-8770
E-mail: Graham.Hindle@ncia.nato.int

12. Bidders will be required to declare a bid validity of twelve (12) months from closing date for receipt of bids, supported by a Bid Guarantee of Euro 50,000 insert (fifty thousand Euro). Should the selection and award procedure exceed the Bid Closing Date by more than six months firms will be requested to voluntarily extend the validity of their bids and Bid Guarantee accordingly. Bidders may decline to do so, withdraw their bid and excuse themselves from the bidding process without penalty.
13. National authorities are advised that the IFB package will be NATO UNCLASSIFIED.
14. It is emphasised that requests for participation in this competition received directly from individual firms cannot be considered.
15. Your assistance in this procurement is greatly appreciated.
16. The NCI Agency point of contact for all information concerning this IFB is Mr. Graham Hindle (Senior Contracting Officer), tel: +32 (0)2 707 8857, fax: +32 (0)2 707 8770, email: Graham.Hindle@ncia.nato.int.

FOR THE GENERAL MANAGER:



Graham Hindle
Senior Contracting Officer

Attachment(s):

Annex A- Summary of the Requirements

Distribution for Official
Notification of Intent to Call for Bids
IFB-CO-13887-IT

All NATO Delegations (Attn: Infrastructure Adviser)

All Embassies in Brussels (Attn: Commercial Attaché)

NATO HQ

NATO Office of Resources
Management and Implementation Branch – Attn: Deputy Branch Chief
Director, NATO HQ C3 Staff
Attn: Executive Co-ordinator
SACTREPEUR
Attn: Infrastructure Assistant
Strategic Commands
HQ SACT Attn: R&D Contracting Office & Mr Curtis Day
ACO Attn: Mr Steve Wallis, Ms Kirsten Lund

NCI Agency –Internal Distribution

Financial Controller (Ms Anne-Marie Pick)
Chief Technology Officer (Mr E. Thorsen)
CAB Administrator (Mrs Marie Louise Le Bourlot)
ACQ/Director of Acquisition (Mr P. Scaruppe)
ACQ/Principal Contracting Officer (Mr J. Wager)
ACQ/Senior Contracting Officer (Mr G. Hindle)
ACQ/Senior Contracting Assistant (Mrs L. Vieux-Rochat)
DIS Implementation Office (Dr P. Lenk)
CES Service Line Chief (Ms L. Rossini)
ITM PM (Mr B. van Miert)
ITM DPM (Mr S. Sandhu)
ALS Chief (Mr R. Proietto)
Legal Office
Registry

All NATEXs

ANNEX A - SUMMARY OF REQUIREMENTS

Consulting Support

1. Description of Project Background

- 1.1. The IT Modernisation (ITM) Consultancy Contract is required to provide consultancy support to NCI Agency to implement the ITM Project, and its adoption within the NATO Enterprise.
- 1.2. The IT Modernisation endeavour will implement a NATO Enterprise wide IT capability to support the provisioning of IT Services to NATO Enterprise customers. The NCI Agency aims to achieve efficiency gains and increase the IT services effectiveness by the rationalisation and consolidation of the IT assets and management capability, and by standardized services provisioning.
- 1.3. As part of IT Modernisation the NCI Agency will replace obsolescent equipment with modern and standardized technology throughout the NATO enterprise and standardize the lifecycle management of the IT assets.
- 1.4. The ITM Project is to be implemented to over 44 sites and over 4 Waves. Wave one is estimated to last 1.5 years, with the following subsequent Waves estimated to be of 1 year durations.

2. Statement of Objectives

2.1. Corporate Objective

- a. The overall objective is to provide timely and easy access to consulting services needed to support the design and implementation of NCI Agency ITM Project and its adoption within the NCI Agency and the wider NATO Enterprise.

3. Description of Project Scope

3.1. The work to be undertaken by the Contractor is divided into three parts:

- a. A Technical Advisor who provides expert advice in the implementation of cloud based technology and service based IT management and support over the duration of the ITM Project.
- b. Defined Tasks with deliverables to provide Joining Instructions, a model Service Level Agreement (SLA) and a draft SLA for Infrastructure as a Service and a Costing Model for future services.

- c. A framework for additional Task Orders which are expected to emerge over the duration of ITM implementation (some of the work in this area will be subject to further authorisations).

3.2. Additional tasks have not been defined at this stage but the following are under consideration:

- Support to Design Reviews
- IaaS functional testing
- ITM IaaS Roadmap.
- Migration Plan Reviews
- Support to TBCE development for ITM Wave 2